

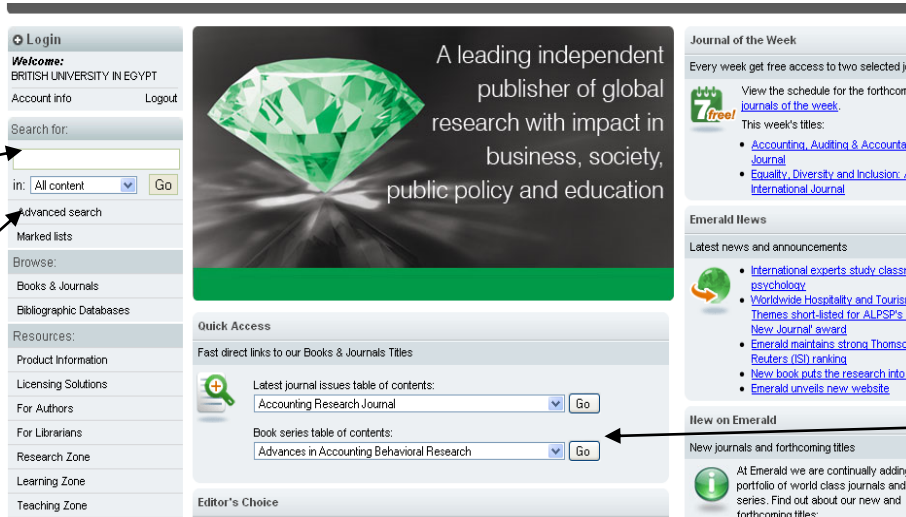
## Emerald: Quick Guide

This helpsheet provides instructions on how to search and find journal articles in the Emerald database. Emerald contains the most comprehensive collection of peer reviewed management journals as well as public policy, society and education journals.

### How do I access Emerald?

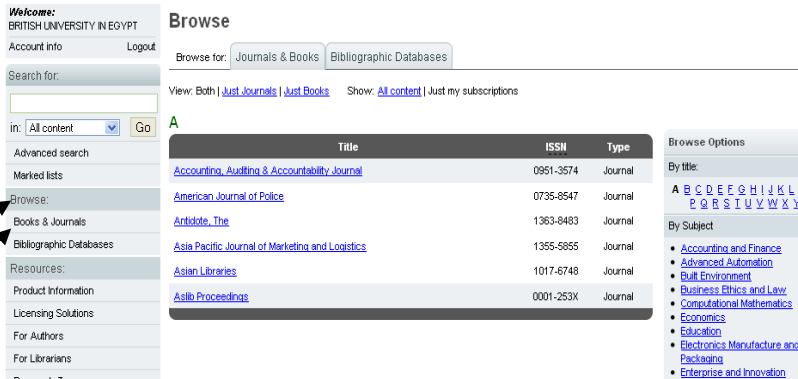
Via the BUE Library website, E- Resources, Online database link at [http://lib.bue.edu.eg/buecms/index.php/Online\\_Databases#Emerald](http://lib.bue.edu.eg/buecms/index.php/Online_Databases#Emerald)

Emerald provides 2 methods of searching; either a **Quick Search** with simple keywords or an **Advanced Search** that allows you to focus your search from the beginning.



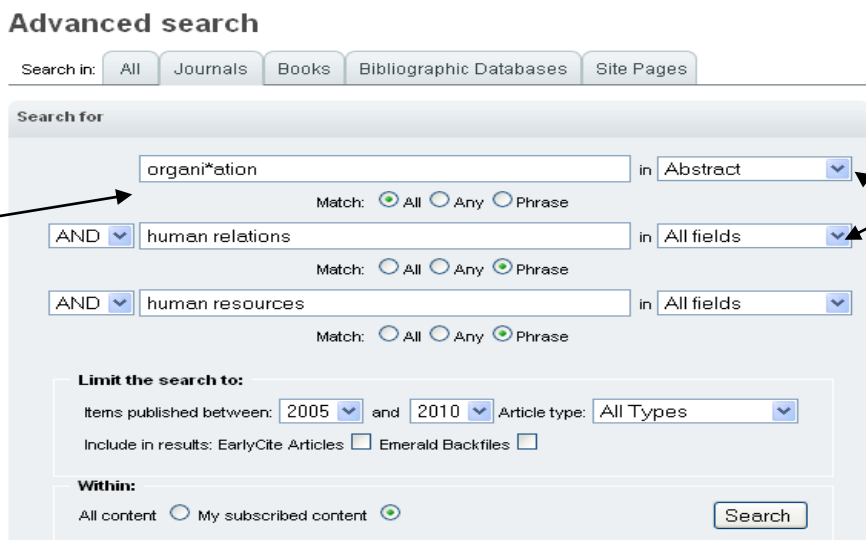
If you want to search in particular journal for the contents of the latest issue, you can select the title from this drop down menu.

You can also browse specific journals and books or look for journals in a specific subject area by going to **Browse**, then clicking on the **Books & Journals** button.



You can then search by the **title** of a particular journal or by **Subject**.

Using the **Advanced Search** means that you can combine several search terms. Note the use of the \* to make sure that we search for *organisation* and *organization*. You can limit the date of publication by using this feature.



You can also choose which fields to search in from the drop down menu, e.g. *Abstract, Title, Author, All Fields*

By marking the box next to **My Subscribed Content**, you will retrieve results for which you have access to the full text.

Your search results will be displayed as lists of short records. The default setting is to display results by relevance. You can click on the various tabs on the tool bar to look in **journals only**, or **books**, **site pages** etc. You can open full text articles in either **HTML** or **PDF** format, **Preview** the article or view the **Abstract only**.

## Search Results

View results for: **All** Journals Books Bibliographic Databases Site Pages

**226 results found for:** Content = Journals, (*organization* in Abstract) and (*human relations* in All fields) and (*human re* fields), between 2005 & 2010, subscribed content only

[New search](#) | [Modify search](#) | [Add saved search alert](#) Search in results:

Sort by: Relevance | [Newest first](#) | [Oldest first](#) Display: [All content](#) | Just my subscriptions

Page: 1 2 3 [Next >](#) Item

[Select all](#) | Add to the marked list: **Session**

**Icon key:**  You have access to this item  Backfiles  Earlycite  Abstract only

1	<input type="checkbox"/>	Human resources policies compared: What can the EU and the USA learn from each other? Type: Conceptual paper Author(s): Eduardo Tomé Source: <a href="#">Journal of European Industrial Training</a> Volume: 29 Issue: 5 2005 <input checked="" type="checkbox"/> <a href="#">Preview</a>   <a href="#">View HTML</a>   <a href="#">View PDF (93kb)</a>   <a href="#">Abstract</a>   <a href="#">Related items</a>   <a href="#">Reprints &amp; permissions</a>
2	<input type="checkbox"/>	Temporary work and human resources management: issues, challenges and responses Type: Literature review Author(s): John Burgess, Julia Connell Source: <a href="#">Personnel Review</a> Volume: 35 Issue: 2 2006 <input checked="" type="checkbox"/> <a href="#">Preview</a>   <a href="#">View HTML</a>   <a href="#">View PDF (83kb)</a>   <a href="#">Abstract</a>   <a href="#">Related items</a>   <a href="#">Reprints &amp; permissions</a>
3	<input type="checkbox"/>	Work organisation practices for lean production Type: Conceptual paper Author(s): Jordi Olivella, Lluís Cuatrecasas, Nestor Gavilan Source: <a href="#">Journal of Manufacturing Technology Management</a> Volume: 19 Issue: 7 2008 <input checked="" type="checkbox"/> <a href="#">Preview</a>   <a href="#">View HTML</a>   <a href="#">View PDF (84kb)</a>   <a href="#">Abstract</a>   <a href="#">Related items</a>   <a href="#">Reprints &amp; permissions</a>

## Your Profile

You can set up your own Emerald account by clicking on **Register** on the top right hand toolbar that appears on every page.

[Home](#) [Text View](#) [Contact Us](#) [Site Map](#) [Support](#) [Register](#) [Administrat](#)

The first time that you access this page, you will be asked to provide some personal details and choose an Emerald username and password. Then you will be able to use your profile to save searches, set up alerts in your fields of academic interest, save marked records and receive newsletters and updates.

## Your Profile

Welcome to your Emerald profile. In this section you will be able to set-up, review and edit your alerts & saved searches, marked lists, free trials, newsletters, subscriptions and any research items you have submitted. You will also be able to update your details.

If you have registered before, please login, otherwise complete the form below.

**N.B.:** All fields must be filled in.

### Your registration

#### Your details

Title:

First Name:

Last Name:

You can save records that you are interested in by ticking the box next to the records. Then you click **Go** next to the **Session** box.

You then click on **Marked Lists** on the left hand menu. You can then choose to **email**, **print** or **download** your records list. If you have logged in with **My Profile** this will give you more options. Otherwise your **Marked List** will disappear when your Emerald session ends.

Advanced search Sort by: Relevance | [Newest first](#) | [Oldest first](#) Display: All content | [Just my subscribed items](#)

Page: 1 2 3 [Next >](#) Item

[Select all](#) | Add to the marked list: **Session**

**Icon key:**  You have access to this item  Backfiles  Earlycite  Abstract only

1	<input checked="" type="checkbox"/>	The many approaches to organisational misbehaviour: A review, map and research agenda Type: Literature review Author(s): James Richards Source: <a href="#">Employee Relations</a> Volume: 30 Issue: 6 2008 <input checked="" type="checkbox"/> <a href="#">Preview</a>   <a href="#">View HTML</a>   <a href="#">View PDF (151kb)</a>   <a href="#">Abstract</a>   <a href="#">Related items</a>   <a href="#">Reprints &amp; permissions</a>
2	<input type="checkbox"/>	A future for organisational behaviour? Type: Conceptual paper Author(s): Peter J. Hosie, Roger C. Smith Source: <a href="#">European Business Review</a> Volume: 21 Issue: 3 2009 <input checked="" type="checkbox"/> <a href="#">Preview</a>   <a href="#">View HTML</a>   <a href="#">View PDF (119kb)</a>   <a href="#">Abstract</a>   <a href="#">Related items</a>   <a href="#">Reprints &amp; permissions</a>
3	<input checked="" type="checkbox"/>	Dimension and organisational behaviour: The Portuguese furniture sector case Type: Research paper Author(s): Carolina Feliciano de Sá Cunha Machado, Inel Augusto Barros Fernandes